

**PLUM BOROUGH SCHOOL DISTRICT
900 ELICKER ROAD
PLUM, PA 15239**

**MINUTES
REGULAR VOTING MEETING**

**DECEMBER 18, 2012
PLUM HIGH SCHOOL - AUDITORIUM
7:00PM**

The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

Plum Borough Board of School Directors held their Regular Voting Meeting on Tuesday, December 18, 2012 at 7:00PM in the Auditorium at Plum Senior High School in Allegheny County at 900 Elicker Road Plum, PA 15239

Call to Order/Pledge of Allegiance/Moment of Silence

Mr. Drake called the meeting to order at 7:02PM, led the group in the Pledge of Allegiance and asked for a moment of silence to honor the victims of the Sandy Hook Elementary School tragedy.

Announce results of Reorganization Meeting

Mr. Drake announced the results of the Reorganization Meeting on December 3, 2012.

Roll Call

Mrs. Vento took roll.

Present: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

Absent: None

Solicitor: Present, Mr. Lee Price

Executive Session

The Board met in Executive Session on December 3rd, December 11th and this evening, December 18th to discuss matters of personnel, negotiations and student confidentiality.

Approval of Minutes

Recommend approval of the following Meeting Minutes: November 27th Regular Board Meeting; December 3rd Reorganization Meeting; December 4th Athletic Committee; December 4th Education Committee; December 4th Policy Committee; December 4th Discussion Session; December 11th Transportation Committee; December 11th Facilities Committee; and the December 11th Finance Committee.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Student Features

Coach Mike Proviano – Girls Soccer

Aaliyah Odom – First Team All Section

Megan Reddick – First Team All Section

Coach Mike Baleno – Boys Soccer

Matt Baleno – First Team All Section, All-WPIAL, Selected to WPIAL All-Star Game, Valley News All-Star Team

Shane Rings – First Team All Section, All-WPIAL, Selected to WPIAL All-Star Game, Valley News All-Star Team

Citizens' Comments on Agenda Items

None

Citizens' Comments on Non-Agenda Items

Keith Nowalk, Plum Borough Council Member, spoke regarding school safety and that Borough and District work together.

Agenda

Facilities Committee - Mr. Shane McMasters, Chair

Recommend approval to accept the following Use of Facilities Applications:

ORGANIZATION	DATE OF USE	SCHOOL AND AREA
1. PHS Swim/Dive Team Boosters	December 20, 2012	Sr. High – Cafeteria
2. PHS Swim/Dive Team Boosters	February 7, 2013	Sr. High – Cafeteria
3. PHS Fastpitch Softball Boosters	January 14, February 11 & March 11, 2013	Sr. High - Library
4. Berks Regional Tennis Association	Saturdays – Beginning 4/27/13 thru 6/8/13	Sr. High – Tennis Court
5. PHS Softball Team	Mondays & Wednesdays – Beginning 1/7/13 thru 3/13/13	Center – Gym
6. Girl Scout Troop # 50509	February 22, 2013	Center - Cafeteria

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval of a Right of Easement from Rico, Inc. to the Plum Borough School District at Oblock Junior High School in the amount of \$1.00.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval authorizing PBSA Administration to negotiate agreements with L.R. Kimball, Russo Construction and PA Soil and Rock for the demolition of the Adlai Stevenson Elementary School and construction of a new elementary school at the site.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: White

Absent: None

Recommend approval to pay Pivik Construction Invoices, as presented.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Facilities Committee met on December 11, 2012. Mr. McMasters will make this report. The next meeting is scheduled for Tuesday, January 15, 2013 at 6:00PM in the PHS Board Room.

Personnel Committee - Mr. Sal Colella, Chair

Recommend approval to accept with regret, the retirement of William Ellison, Math Teacher at Oblock Junior High School, effective the day after the last day of the 2012-13 school year.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to accept the retirement of Reta Diethorn, Special Education Paraprofessional at Plum High School, effective December 31, 2012. Recommend approval to hire Tammy L. Mahlmeister as a Custodian, effective December 19, 2012 at the contracted rate.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to hire Jack Beighley as a Custodian, at a date to be determined by the Superintendent, at the contracted rate.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval of the following maternity leaves:

1. Nicole Pifer, Kindergarten Teacher at Pivik Elementary School, effective on or about May 28, 2013 through November 12, 2013.
2. Erika Richman, Science Teacher at Oblock Junior High School, effective on or about May 25, 2013 through the first nine weeks of the 2013-14 school year.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to amend the following maternity leaves:

1. Susan Pinal, Librarian at Oblock Junior High School, beginning January 28, 2013 through June 2, 2013.
2. Shannon Wroblewski, 1st Grade Teacher at Holiday Park Elementary School, beginning October 8, 2012 through January 18, 2013.
3. Amber Soxman, Special Education Teacher at Oblock Junior High School, beginning October 9, 2012 through December 21, 2012.
4. Kelly Wickersty, SBIT Teacher at Holiday Park Elementary, beginning November 12, 2012 through the end of the 2012-13 school year.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval of an unpaid leave in accordance with the Family Medical Leave Act (FMLA) for Shari Klein, Secretary at Plum Senior High School, retroactive to December 5, 2012 through December 7, 2012.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval of an unpaid medical leave for partial days for William Sikora, Bus Driver, retroactive to October 13, 2012, for a period not to exceed one year.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to authorize a 2% salary increase for Daniel Reinhard, Assistant Transportation Manager, effective January 1, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to set the Substitute Bus Driver rate at \$14.50 effective immediately.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Education Committee - Mr. Joe Tommarello, Chair

Recommend approval of the following overnight conference/field trip requests:

Attendee(s)	Event and Location	Dates
Kylie Tysarczyk, Teacher at Center	PA Educational TechnologyExpo/Conference Hershey, PA	February 11 and 12, 2013
Varsity Baseball Team	Enhanced Training – St. Petersburg, Florida	March 20 – 24, 2013
Andrew Bronkaj and Candidate	National Association for Music Education – Hartford, Connecticut	April 4 – 7, 2013

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to accept the Voluntary Informal Dispositions for Student A and Student B.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Education Committee met on December 4, 2012. Mr. Tommarello will make this report. The next meeting is scheduled for Tuesday, January 8, 2013, at 6:00PM in the PHS Board Room.

Finance Committee - Mr. Kevin Dowdell, Chair

Recommend approval of the Treasurer's Report and bill payments for November 2012, as presented.

Motion by: Dowdell, Second by: White

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Delinquent Real Estate Taxes and Fees collected by Andrews and Price for November 2012.

Prior Year Delinquent Taxes	\$77,478.95
Per Capita Taxes	132.95
Miscellaneous Fees Recovered	<u>372.54</u>
Total Amount Collected	\$78,185.44

Recommend approval to accept the November Budget Transfers, as presented.

Motion by: Dowdell, Second by: White

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to authorize the following Business Office functions:

1. Use of facsimile signatures on the following accounts: General Fund, Payroll, General Obligation, Athletic, Activity and Food Service.
2. Investment of school funds by the Director of Business Affairs

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to adopt the Act 1 Resolution indicating that the Plum Borough School District will not raise the rate of any tax for the support of public schools for the 2013-14 fiscal year by more than the Act 1 Inflationary Index of 1.7%, as adjusted.

Motion by: Dowdell, Second by: Tommarello

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to create an Activity Fund sub account titled PHS Student Development with Robert Fekety as the unpaid sponsor.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to advertise for the following bid items for the 2013-14 school year:

1. Athletic Equipment and Supplies
2. School Busses, Parts and Tires
3. Low Sulfur Diesel Fuel
4. Miscellaneous Custodial and Maintenance Supplies

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Finance Committee met on December 11, 2012. Mr. Dowdell will make this report. The next meeting is scheduled for Tuesday, January 22, 2013, at 6:00PM in the PHS Board Room.

Policy Committee - Mr. Rich Zucco, Chair

Recommend approval to accept Policy No. 303.1- Nepotism, as presented.

Motion by: Zucco, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Policy Committee met on December 4, 2012. Mr. Zucco will make this report. The next meeting is scheduled for Tuesday, January 8, 2013 following the Education Committee Meeting in the PHS Board Room.

Transportation Committee - Mr. Tom McGough, Chair

The Transportation Committee met on December 11, 2012. Mr. McGough will make this report.

Athletic Committee - Mr. John St. Leger, Chair

Recommend approval to hire the following coach for the 2012-13 school year:

Name	Position	Stipend
1. Daniel Stell	Senior High Asst. Baseball Coach #2	\$2,528

Motion by: St. Leger, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to accept the following list of 2012-13 Spring Volunteer Coaches:

Name	Position
1. Michael Brewer	Senior High Volunteer Weight Room Coach
2. Kaitlin Cliber	Senior High Volunteer Asst. Softball Coach
3. Donald Kunkle	Senior High Volunteer Asst. Wrestling Coach

Motion by: St. Leger, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Athletic Committee met on December 4, 2012. Mr. St. Leger will make this report.

Food Service and Nutrition Committee - Mrs. Loretta White, Chair

The Food Service and Nutrition Committee did not meet this month.

Intergovernmental Committee - Mr. John St. Leger, Chair

The Intergovernmental Committee did not meet this month.

Forbes Road Career and Technology Center - Mr. John St. Leger, Representative

No Report this month

Eastern Area Schools - Mrs. Loretta White, Representative

No Report this month

Legislative Policy Council - Mr. Sal Colella, Representative

No Report this month

Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member

No Report this month

President's Report - Mr. Andrew Drake

Mr. Drake made this report.

Superintendent's Report - Dr. Timothy S. Glasspool

Recommend approval to accept the Superintendent's Report, as submitted.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Announcements

1. A Discussion Session is scheduled for Tuesday, January 15, 2013 immediately following the Facilities Committee Meeting in the PHS Board Room.
2. The regular January Board Meeting is scheduled for Tuesday, January 29, 2013 at 7:00 PM in the Plum High School Auditorium.

Adjournment

Motion to Adjourn at 7:47PM

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

ATTEST TO:

Board Secretary